

Warren County Port Authority

Meeting Minutes

July 27, 2017

Opening:

The meeting of the Warren County Port Authority was called to order at 12:03 pm on July 27, 2017 at the Warren County Administration Building, Room 348 by Warren County Port Authority Chair, Greg Sample.

Present:

Warren County Port Authority Board Members: Mr. Bolton, Ms. Reindl-Johnson, Mr. Sample & Ms. Zindel.

Warren County Economic Development Staff: Matt Schnipke.

Other Attendees:

Jennifer Patterson – Assistant to the City Manager/Economic Development, City of Monroe

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Approval of Minutes

- The meeting minutes from the July 10, 2017 meeting were reviewed. **Ms. Zindel made a motion, seconded by Ms. Reindl-Johnson to approve the minutes from the July 10, 2017 meeting as presented. The motion passed with a unanimous voice vote of present Board members.**

C. New Business

- Mr. Schnipke explained the first agenda item for Board consideration. He said that an easement needed to be recorded in accordance with the development agreement for the Miami Valley Gaming deal which required the Executive Director's signature. After consulting legal counsel, it was determined that the Secretary could be authorized to sign on the Executive Director's behalf. Mr. Schnipke explained the issue to be time sensitive because Executive Director, Martin Russell, was on vacation and would not be back in time to sign. **Ms. Reindl-Johnson made a motion, seconded by Ms. Zindel to authorize the Port Secretary to sign the underground improvements easement in relation to the Miami Valley Gaming project on behalf of the Executive Director. The motion passed with a unanimous voice vote of present Board members.**
- Mr. Schnipke presented the Board with Resolution #2017-08. This resolution would approve the Executive Director or Secretary to enter into agreements with IDI to construct a new 1.3 million square foot spec building. This follows a similar pattern by IDI to construct buildings on spec and then seek out tenants to fill the space. This building would take up two pads in the industrial park and would leave only one remaining for development. Ms. Jennifer Patterson from the City

of Monroe thanked the Board for its consideration and partnership on the development of the Park North industrial park. She said it has been a very successful park for the City.

- Further, Ms. Patterson informed the Board that an official request from the City would be coming to their attention soon regarding a potential collaboration or splitting of the project fees to be applied toward additional projects in the industrial park. The Board said they would consider any proposal that came before them and determine the best course of action.
- **Ms. Zindel made a motion, seconded by Mr. Bolton to approve Resolution #2017-08 as presented. The motion passed with a 4-0 roll call vote of all present Board members.**
- Mr. Schnipke asked the Board if they had a chance to review the resume for Mr. Layer as the proposed new Board member. The Board agreed that Mr. Layer would be a good fit and said that staff should work to have his appointment put before the County Commissioners. **Mr. Sample made a motion, seconded by Ms. Reindl-Johnson to recommend the appointment to the Port Authority Board of Mr. Matt Layer of LCNB National Bank to the Warren County Board of County Commissioners. The motion passed with a unanimous voice vote.**

Adjournment:

There being no other business, at 12:16 pm, Ms. Zindel made a motion, seconded by Mr. Sample, to adjourn the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting is not scheduled at this time.

Minutes submitted by: Matt Schnipke

Approved by: Martin Russell